

WORK PROGRAMME 20010/11

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REASON FOR ITEM

This report is to enable the Committee to review meeting dates and forward plans.

OPTIONS AVAILABLE TO THE COMMITTEE

1. To confirm dates for meetings
2. To make suggestions for future working practices and/or reviews.

INFORMATION

All meetings to start at 5.00pm

Meetings	Room
28 June 2010	CR 3
21 September 2010	CR 3A
15 December 2010	CR 3
10 March 2011	CR 3

AUDIT COMMITTEE

2010/11 DRAFT Work Programme

28 June 2010		
	Fraud Awareness Survey	Head of Audit
	Consolidated Fraud Report	Head of Audit
	Review of the systems of Internal Audit – Head of Audit.	Head of Audit
	Approval of Accounts, including Annual Governance Statement	Director of Finance
	Head of Audit Annual Assurance Statement and opinion	Head of Audit
	Interim Use of Resources Assessment	Director of Finance/Deloitte
	Key Financial Audit Risk Relating to the Valuation of Icelandic Investments - PART II	Deloitte
	Audit Committee Annual Report to full Council	Head of Audit

Meeting Date	Item	Officer/member
21 September		
	External Audit Annual Governance Report	Director of Finance/Deloitte
	External Auditor's report on the Pension Fund Annual Report and on the Statement of Accounts 2009/10	Director of Finance/Deloitte
	Revised Treasury Management Practices	Senior Finance Manager – Corporate Finance
	Internal Audit Progress Report and plan amendments	Head of Audit
	Update on IFRS	Director of Finance
	Risk Management Quarter 1 Report – PART II	Risk Manager

	Revised Anti Fraud and Corruption Strategy	Head of Audit
	Audit Committee Work Programme	Democratic Services Manager
	Review progress on implementing actions arising from Committee self assessment.	Head of Audit / Chairman of Committee

15 December 2010		
	Internal Audit Progress Report and plan amendments	Head of Audit
	Conversion to International Financial Reporting Standards (IFRS) - update	Director of Finance
	Treasury Management Strategy 20010/11	Director of Finance
	Training and Guidance on Treasury Management Strategy	Arlinglucose
	Deloitte – Annual Audit Letter	Deloitte
	Internal Audit and Hillingdon Homes Transfer Back to the Council	Head of Audit
	Audit Committee Work Programme	Democratic Services Manager

10 March 2011	Internal Audit Progress Report	Head of Audit
	Internal Audit Strategy	Head of Audit
	Internal Audit Operational Plan	Head of Audit
	Review of Internal Audit Terms of Reference,	Head of Audit
	Annual Governance Statement – Interim Report	Head of Policy
	Proposal to hold a Training Session to Review the Effectiveness of Internal Audit and other Training Matters	Head of Audit
	Report on the Revisions to the Treasury Management Strategy Statement and Investment Strategy	Director of Finance

	The Role of the Head of Internal Audit in Public Service Organisations	Head of Audit
	Balances and Reserves Statement	Director of Finance
	Deloitte Annual Grant Audit Letter	Director of Finance/Deloitte
	Deloitte – 2010/11 Annual Audit Plan	Director of Finance/Deloitte
	Revisions to Accounts and Audit Regulations 2003	Director of Finance
	Risk Management report Part II	Head of Policy

For Members information, the dates of Audit Committee for the 2011/12 Municipal year are :

27 June 2011
20 September 2011
2 February 2012
15 March 2012

27 June 2011		
	Fraud Awareness Survey	Head of Audit
	Consolidated Fraud Report	Head of Audit
	Review of the systems of Internal Audit – Head of Audit.	Head of Audit
	Approval of Accounts, including Annual Governance Statement	Director of Finance
	Update on IFRS and Training	Director of Finance
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	Audit Committee Work Programme	Democratic Services Manager
	Audit committee Annual Report to full council	Head of Audit

NB: The Process Taken for an Audit Investigation by Internal Audit will be taken as a separate training day